

**Minutes of the Regular Meeting of the  
Board of Fire Commissioners  
Cedar Hammock Fire Control District**

**April 18, 2024**

**CALL TO ORDER**

The regular meeting was called to order by Chairman Getman at 6:00 p.m. The following commissioners were present: Richard G. Findlay, Ronald D. Getman, Marnie E. Matarese, and John H. Stevens. Samuel A. Reasoner arrived at 6:09 pm.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Pastor Stan Pavkovich led the invocation, which was followed by the Pledge of Allegiance.

**QUORUM**

Chairman Getman confirmed a physically present quorum for the meeting. The meeting was properly advertised.

**CONSENT AGENDA**

Chairman Getman asked if there was any discussion of the minutes from March 21, 2024. There was no discussion.

**ACTION: Commissioner Matarese moved to accept the Consent Agenda. Chairman Getman seconded the motion. The motion passed unanimously (4-0).**

**SPECIAL BUSINESS**

Chief Bradshaw recognized Firefighter Marco Nepomuceno for his dedicated 5 years of service to the citizens of Manatee County and Cedar Hammock Fire Control District.

**PUBLIC COMMENTS**

There were no public comments.

**OLD BUSINESS**

**2022-2023 Fiscal Year Audit**

Randy Dillingham and Bo Slemmons from the auditing firm of Christopher, Smith, Leonard, and Stanell, P.A. presented the 2022-2023 fiscal year audit as contained in the exhibit. They encountered no significant deficiencies or difficulties. The Financial Audit report is a clean, unmodified opinion.

**ACTION: Vice Chairman Findlay moved to adopt the 2022-2023 Fiscal Year Audit Report as presented. Commissioner Stevens seconded the motion. The motion passed unanimously (5-0).**

**RFP 2024-01 Insurance Broker Services**

Chief Bradshaw reviewed the results from the scoring committee's review. He provided a copy

of each proposal. Each broker representative was given a brief time to address the board. The term of the contract awarded is an initial term of three (3) years. The initial term may be extended on an annual basis for up to an additional two (2) years or until a replacement contract is issued, whichever term is longer.

**ACTION: Commissioner Stevens moved to accept Boyd Insurance & Investment Services as Insurance Benefits Broker for the District. Commissioner Reasoner seconded the motion. The motion passed unanimously (5-0).**

#### **RFP 2024-02 Aluminum Boat, Outboard Motor, and Trailer**

There was no response to the request for proposal. Chief Bradshaw reviewed the memo from Deputy Chief Falcone. The recommendation is to approve the purchase of the rescue boat from Old Salt Marine.

**ACTION: Commissioner Matarese moved to approve the purchase of the rescue boat, outboard motor, and trailer from Old Salt Marine and allow Chief Bradshaw to execute all documents not to exceed \$75,000. Commissioner Stevens seconded the motion. The motion passed unanimously (5-0).**

#### **New Engine Purchase**

Chief Bradshaw reviewed the memo from Deputy Chief Falcone to purchase two (2) fire engines. The recommendation is to purchase two (2) fire engines through Ten-8 Fire & Safety before May 1, 2024. The order would be placed by signing Equipment Proposal #1001 and paying \$1,735,144.00 by securing a loan through First Southern Bank. Additional costs would be for miscellaneous equipment to put the engines in service.

**ACTION: Commissioner Matarese moved to approve the purchase of two (2) fire engines through Ten-8 Fire & Safety not to exceed \$2,000,000.00 and to allow Chief Bradshaw to execute and authorize all documents. Chairman Getman seconded the motion. The motion passed unanimously (5-0).**

**ACTION: Commissioner Reasoner moved to secure a loan through First Southern Bank for the purchase of two (2) fire engines not to exceed \$2,000,000.00 and to allow Chief Bradshaw to execute and authorize all documents. Chairman Getman seconded the motion. The motion passed unanimously (5-0).**

Commissioner Stevens suggested researching other vendors and manufacturers for the purchasing of fire apparatus. Discussion ensued.

#### **Legislative Update**

Chief Bradshaw reviewed the legislative update as presented. He highlighted those bills that have significant impact on the fire & rescue industry and special districts.

#### **FDOT Station 4 Update**

Chief Bradshaw reviewed the exhibit highlighting the current design of the US 41 passthrough in front of Station 4.

## **NEW BUSINESS**

### **Bank Resolution**

Chief Bradshaw reviewed the resolution and signature cards for First Southern Bank. In order to secure a loan from First Southern Bank, they require them to facilitate our banking needs. Chief Bradshaw recommended we change banks to First Southern Bank.

**ACTION: Commissioner Reasoner moved to adopt the First Southern Bank Resolutions and Account Agreements and First Southern Bank will manage the District's banking needs. Chairman Getman seconded the motion. The motion passed unanimously (5-0).**

### **Grant Submissions**

Chief Bradshaw announced that the District has applied for three separate grants:

- a. Fire Prevention and Safety Grant for the Community Risk Reduction Program – This grant will provide 1,500 10-year smoke alarms.
- b. SAFER Grant – This grant will provide 100% benefits over three years for three additional personnel.
- c. Fire House Subs Grant – This grant will provide a small Zodiac boat in the amount of \$20,930 for the Technical Rescue Team. This grant was applied for by Lieutenant James Taylor.

## **CHIEF'S REPORT**

Chief Bradshaw reviewed the departmental reports and the run statistics.

## **COMMISSIONER'S COMMENTS**

Chairman Getman reminded to stay vigilant and not express support for any candidate. He congratulated staff for a clean audit. He said that Chief Bradshaw's philosophy to empower the employees is inclusive and demonstrates a family atmosphere. Commissioner Findlay reiterated Commissioner Stevens suggestion to look at other vendors. Commissioner Stevens reminded to be careful in official capacity and what can be discussed. He said that staff is doing an excellent job. Commissioner Matarese stated that with the knowledge she has gained; she can share with residents of the district. She gave an example of sharing the cost of an engine, and that it was "eye opening."

## **NEXT MEETING DATE**

The next meeting is scheduled for May 16, 2024.

**ADJOURNMENT**

**ACTION: Commissioner Reasoner moved to adjourn the meeting at 7:26 p.m. Chairman Getman seconded the motion. The motion passed unanimously (5-0).**

Respectfully Submitted,

**APPROVED 05/16/2024**

Chairman Ronald D. Getman