

**MINUTES OF THE REGULAR MONTHLY MEETING  
BOARD OF FIRE COMMISSIONERS,  
CEDAR HAMMOCK FIRE CONTROL DISTRICT  
October 11, 2012**

The meeting was called to order by Chairman Flynn at 6:00 p.m. The following Commissioners were present: Tom Flynn, Chairman  
Dee Bennett, Vice Chairman  
Dan Brunner, Secretary  
Mike Holderness, Commissioner and  
Steve Litschauer, Commissioner

The invocation was given by Pastor Stan, which was followed by the pledge of allegiance to the flag. A special prayer was offered by Pastor Stan for the recent passing of former Commissioner Edward Stanley.

**SPECIAL BUSINESS**

Chief Stulce reviewed a recent rescue the crews encountered at IMG Academies.

**PUBLIC COMMENTS**

Firefighter E. Anderson thanked the Department for participating in the wearing of pink shirts in honor of Breast Cancer Month recognition.

**NEW BUSINESS**

• **Governor's Survey (Chief Stulce)**

Chief Stulce reviewed the information request from the Governor's office, which was included in the board package.

• **Succession Planning – Discussion (Chief Stulce)**

Chief Stulce stated that a number of personnel would be retiring in the near future and the District was in the process of its succession plan. The commissioners discussed the succession of Cedar Hammock Fire Rescue Chief Stulce. After much discussion the following motion was made:

**A motion was made by Commissioner Brunner to proceed with the succession plan of hiring in-house personnel for the position of fire chief, which was seconded by Commissioner Bennett and unanimously carried.**

• **Personal Services – Enhancements (Chief Stulce)**

At the prior commission meeting, Commissioner Litschauer requested this item to be placed on the agenda.

Commissioners discussed a 3% salary enhancement and staffing issues. The commissioners decided to revisit this item at January's meeting when they would have more information from the audit and new health insurance premium figures.

• **2012-2013 BOC Meeting Schedule (Chief Stulce)**

Chief Stulce provided the meeting schedule for the 2012-2013 Board of Commission meetings.

## **OLD BUSINESS**

- **Department Physicals (Chief Stulce)**

Chief Stulce reported that all personnel had completed their annual physicals at Pinnacle Medical Center.

- **Annual Employee Appreciation Dinner (Chief Stulce)**

Division Chief Hoyle stated the Annual Appreciation Dinner would be held Friday, December 7, 2012 from 6:30 – 11:00 pm. The event will take place at the Courtyard Marriott.

- **Audit Update (Chief Stulce)**

Chief Stulce stated that the audit was on track and was hopeful to present in December or January.

## **COMMISSIONER'S COMMENTS**

Commissioner Bennett complimented Inspector Chrzanowski on her professionalism and personal attention in installing a car seat for a friend. Commissioner Holderness encouraged staff to express their opinions on salary enhancement and the hiring of personnel.

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## **CONSENT AGENDA**

*The following items are determined to be routine in nature and should be considered in a single motion. Items determine to warrant individual discussion should be removed from this list prior to the motion to adopt. Such items should be discussed separately.*

### **Minutes**

August 9, 2012; September 12, 2012; and September 27, 2012

### **Treasurer's Report**

Financials – August and September 2012

Check Register – August and September 2012

### **Chief's Report**

The Chief's Report was distributed with the agenda packages for information and review, along with Departmental Reports, copies of correspondence and news articles for information. Chief Stulce added information about the Manatee County Memorial re-dedication on October 18. He passed out flyers for information.

**A motion was made by Commissioner Litschauer to approve the Consent Agenda, which was seconded by Commissioner Bennett and unanimously carried.**

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## **END CONSENT AGENDA**

**Chairman Flynn stated the next meeting date is Thursday, November 8, 2012, 6:00 p.m.**

**The meeting was adjourned at 7:34 p.m. with a motion from Commissioner Brunner, which was seconded by Commissioner Bennett and unanimously carried.**

**Respectfully submitted:**

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**Tom Flynn, Chairman**