

**Minutes of the Public Hearing – 2013 Proposed Fire Assessment Rates  
and Regular Meeting  
Board of Fire Commissioners  
Cedar Hammock Fire Control District  
May 9, 2013**

The meeting was called to order by Chairman Tom Flynn at 6:00 p.m. The following Commissioners were present: Tom Flynn, Chairman  
Dee Bennett, Vice Chairman  
Dan Brunner, Commissioner  
Mike Holderness, Commissioner  
Steve Litschauer, Commissioner

Chairman Flynn confirmed a quorum to conduct the meeting.

Chairman Flynn confirmed proper advertising of the Public Hearing.

The invocation was given by Pastor Stan Pavkovich, which was followed by the pledge of allegiance to the flag.

**SPECIAL BUSINESS**

**Leigh Hollins Collection and Display**

Chief Stulce presented the On Loan Display package prepared by Training Officer Leigh Hollins. The Hollins' display will be available for viewing at the Training Facility classroom.

**Resignation of Fire Chief Randall R. Stulce**

Chief Stulce produced a signed letter of resignation to the Board of Commissioners. The effective date of the resignation letter is May 9, 2013.

**PUBLIC HEARING/ADOPTION OF 2013 PROPOSED FIRE ASSESSMENT RATES**

Administration Support Manager McCaughan verified the proper advertisement of the Public Hearing of the Proposed Assessment Rates.

Division Chief Hoyle presented Resolution 2013-01 the 2013 Proposed Non-Ad Valorem Fire Assessment Rate and Ad Valorem Tax Schedule to the Board of Fire Commissioners. The proposed rates reflect a 1.91% personal income growth increase.

Chairman Flynn opened the public hearing for public comments. There were no public comments.

Chairman Flynn closed the public hearing.

The Board of Commissioners deliberated on the adoption of Resolution 2013-01.

**Commissioner Litschauer moved to adopt Resolution 2013-01, 2013 Proposed Non-Ad Valorem Fire Assessment Rates and Ad Valorem Tax Schedule. The motion was seconded by Commissioner Bennett. The motion passed unanimously.**

Chairman Flynn adjourned the Public Hearing.

### **REGULAR BOARD MEETING**

Chairman Flynn opened up the regular board meeting. He asked for public comments. There were no public comments.

### **NEW BUSINESS**

#### **Roof Bid Award**

Division Chief Mike DeChelbor stated that Cedar Hammock Fire Rescue had received only one bid. The bid request was properly advertised. He recommended to the Board to reject the bid as there was no comparison. He was directed to re-advertise the bid request with a longer submission deadline.

**Commissioner Brunner moved to reject the roof bid. Commissioner Bennett seconded the motion. The motion passed unanimously.**

#### **Fire Chief's Contract**

Division Chief Jeff Hoyle presented his employment contract for the position of Fire Chief to the Board of Fire Commissioners. The District's counsel, Maggie Mooney Portale informed the Board that she reviewed and approved the contract.

**Commissioner Litschauer moved to accept the employment contract for Fire Chief as presented. Commissioner Bennett seconded the motion. The motion passed unanimously.**

### **OLD BUSINESS**

There was no old business to discuss.

### **COMMISSIONER'S COMMENTS**

Commissioners expressed their appreciation to Chief Stulce for his 12 years of service to the District and welcomed Jeff Hoyle as the District's new Fire Chief.

### **CONSENT AGENDA**

*The following items are determined to be routine in nature and should be considered in a single motion. Items determined to warrant individual discussion should be removed from this list prior to the motion to adopt. Such items should be discussed separately.*

#### **Minutes**

April 11, 2013

#### **Treasurer's Report**

Financials – April, 2013

Check Register – April, 2013

**Chief's Report**

The Chief's Report was distributed with the agenda packages for information and review, along with Departmental Reports, copies of correspondence and news articles for information.

**Commissioner Litschauer moved to approve the Consent Agenda. Commissioner Bennett seconded the motion. The motion passed unanimously.**

**NEXT MEETING DATE**

Chairman Flynn requested to defer the next meeting to June 27, 2013 in lieu of the Florida Association of Special District's Annual Conference conflicting with the June 13, 2013 date. The District's counsel, Maggie Mooney Portale confirmed the meeting dates had been properly advertised to include June 27, 2013. Administration was instructed to place a notice on the Administration Offices front door one week prior to the meeting.

**ADJOURNMENT**

**Commissioner Litschauer moved to adjourn the meeting at 6:15 pm. The motion was seconded by Commissioner Bennett. The motion passed unanimously.**

**Respectfully submitted:**



---

**Chairman Tom Flynn**