

**Minutes of the Public Hearing and Regular Meeting
of the Board of Fire Commissioners
Cedar Hammock Fire Control District
May 14, 2015**

The Regular Meeting was called to order by Chairman Litschauer at 6:00 p.m. The following Commissioners were present:

Chairman Steve Litschauer
Vice Chairman Dan Brunner
Commissioner Tom Flynn
Commissioner Mike Holderness
Commissioner Dee Bennett

The invocation was given by Pastor Stan Pavkovich, which was followed by the Pledge of Allegiance.

Chairman Litschauer confirmed a quorum present for the meeting. The meeting was properly advertised.

CONSENT AGENDA

ACTION: Commissioner Flynn moved to approve the Minutes of the April 9, 2015 meeting.
Commissioner Bennett seconded the motion.
The motion passed unanimously.

SPECIAL BUSINESS (Chief Hoyle)

There was no Special Business.

Chairman Litschauer recessed the Regular Meeting at 6:01 pm.

PUBLIC HEARING / PROPOSED 2015 NON-AD VALOREM FIRE ASSESSMENT RATE

The Public Hearing for the 2015 Proposed Non-Ad Valorem Fire Assessment Rate was called to order by Chairman Litschauer.

Chairman Litschauer requested verification of the Public Notice of the Public Hearing. A copy of the advertisement and affidavit is contained in these Minutes.

Chief Hoyle announced the Proposed 2015 Non-Ad Valorem Fire Assessment Rate at 4.02%, which does not exceed the average annual growth rate in Florida personal income over the previous five years.

Chairman Litschauer opened the Public Hearing for the Proposed 2015 Non-Ad Valorem Fire Assessment Rate for public comment. There were no public comments.

Chairman Litschauer closed the Public Hearing for the Proposed 2015 Non-Ad Valorem Fire Assessment Rate.

**ACTION: Vice Chairman Brunner moved to adopt Resolution 2015-03, Proposed 2015 Non-Ad Valorem Fire Assessment Rate.
Commissioner Bennett seconded the motion.
The motion passed unanimously.**

Chairman Litschauer adjourned the Public Hearing for the Proposed 2015 Non-Ad Valorem Fire Assessment Rate at 6:03 pm.

Chairman Litschauer resumed the Regular Meeting.

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS

Chief Hoyle said the Legislation for HB 1203 has passed and is waiting on the Governor's signature.

Chief Hoyle announced the closing of the property at 2615 52nd Avenue Terrace West on April 30, 2015. He has researched the price on conducting a site plan. He found Kurt Jensen of Jensen and Group Engineering Consultants to have the lowest price of approximately \$13,000. He requested approval from the board to proceed to hire Jensen and Group Engineering Consultants to produce the site plan.

**ACTION: Vice Chairman Brunner moved to grant Chief Hoyle approval to proceed with procuring the services of Jensen and Group.
Commissioner Bennett seconded the motion.
Commissioner Flynn recused himself from the vote due to a possible conflict of interest.
The motion passed with a vote of four.**

Chief Hoyle presented Resolution 2015-04, 2014/2015 Budget Revision. The budget revision reflects monies moved from unassigned reserves into expenses for the purchase of the property at 2615 52nd Avenue Terrace West.

**ACTION: Commissioner Flynn moved to adopt Resolution 2015-04, 2014/2015 Budget Revision.
Commissioner Holderness seconded the motion.
The motion passed unanimously.**

Chief Hoyle presented Draft #2 of the 2015/2016 Budget as contained in the exhibit.

Division Chief DeChelbor reviewed the auction sale of the two surplus vehicles. The Consignor Settlement is contained in these Minutes.

Division Chief DeChelbor informed the commissioners of the delivery of the two new fire engines. He is hopeful to have one new engine in service on Monday, May 18, 2015.

Division Chief Lobeto stated one firefighter has been hired to begin orientation on May 18, 2015. The other firefighter will begin pre-employment screening and testing within the next week. Both new firefighters will be announced at the June 11, 2015 Commission meeting.

Fire Marshal Center informed the Board of Commissioners that the Fee Collection MOU was still in the hands of the Manatee County Attorney.

NEW BUSINESS

Chief Hoyle requested approval to move forward with the Impact Fee Study pending the approval of HB 1203.

**ACTION: Commissioner Bennett moved to grant Chief Hoyle approval to proceed with hiring a firm to conduct an Impact Fee Study not to exceed \$20,000.
Commissioner Holderness seconded the motion.
The motion passed unanimously.**

Captain Herlihy presented Resolution 2015-05 for the LTRT New Team Member and Joinder for North River Fire District. The resolution acknowledges the request of North River Fire District to join the Light Technical Rescue Team 644 as a team member.

**ACTION: Commissioner Bennett moved to adopt Resolution 2015-05 Acknowledging the request of North River Fire District to join the Light Technical Rescue Team 644 as a team member.
Commissioner Holderness seconded the motion.
The motion passed unanimously.**

CHIEF'S REPORT

Chief Hoyle reviewed the Chief's Report and Departmental Reports as contained in the exhibits. He informed the commissioners of the recent interview conducted by Dr. Jessica Spencer of the Manatee County Drug Coalition and Firefighter Dunn and himself. The next meeting on June 11, 2015 he will present a plaque to retired firefighter Zeke Eckersen, announce the two newly hired

firefighters, announce the promotions of Lieutenant and Captain, and have Pastor Stan Pavkovich bless the two new fire engines.

COMMISSIONER'S COMMENTS

Chairman Litschauer commented on the letter to the editor in the Bradenton Herald. The letter was written by Dr. Jessica Spencer. He also complimented Division Chief Lobeto for his participation in the Relay for Life event.

NEXT MEETING DATE

June 11, 2015

ADJOURNMENT

ACTION: Commissioner Bennett moved to adjourn the meeting at 6:25 pm.
Commissioner Flynn seconded the motion.
The motion passed unanimously.

Respectfully submitted:



Chairman J. Stephen Litschauer