

**Minutes of the Regular Meeting
Board of Fire Commissioners
Cedar Hammock Fire Control District
June 27, 2013**

The meeting was called to order by Chairman Flynn at 6:00 p.m. The following Commissioners were present:

Tom Flynn, Chairman
Dee Bennett, Vice Chairman
Dan Brunner, Commissioner
Mike Holderness, Commissioner
Steve Litschauer, Commissioner

Chairman Flynn confirmed a quorum to conduct the meeting.

Chairman Flynn confirmed proper advertising of the Regular Meeting.

The invocation was given by Commissioner Steve Litschauer, which was followed by the pledge of allegiance to the flag.

SPECIAL BUSINESS

Fire Chief Hoyle announced the promotion of Denise McCaughan to Administration Support Manager.

Chief Hoyle introduced Firefighter Aron Kaloostian and presented him with his Badge. He was sworn in by Administration Support Manager Denise McCaughan.

Chief Hoyle presented a Notable Outstanding Work Award to Captain Steve LaPlante for a Job Well Done in the Construction of the Classroom Displays at our Training Facility.

Chief Hoyle presented a Certificate of Appreciation to Troy Toman for his assistance at our Change of Command and Promotion Ceremony on May 9, 2013 and for his continued support of Cedar Hammock Fire Rescue. Troy Toman presented Chief Hoyle with a hand-written inventory list of Dr. Alfred M. Mintz's collection displayed at Cedar Hammock Fire Rescue Station One.

Chief Hoyle presented The Flag of the United States of America, which was flown at the State Capitol of Florida on May 24, 2013, to Mrs. Ella Mae Kalmbach in honor of Gerald H. Kalmbach for his service to the Cedar Hammock Fire Control District, the citizens of our community and to the fire service. Brian Kalmbach, son of Gerald Kalmbach presented Chief Hoyle his father's original fire hat.

Chief Hoyle presented Heroic Act Awards to George Bose and Carolyn Power for responding to a cry for help from a neighbor. Mr. Bose and Ms. Power entered a burning structure, extinguished flames and rendered aid to save a life at a structure fire at Eagle Village on May 27, 2013.

PUBLIC COMMENTS

There were no public comments.

NEW BUSINESS

Surplus Listing

Division Chief DeChelbor presented the Inventory/Surplus listing. He recommended to the Board to remove items from Documents 1 and 2 of the handout. He requested permission to surplus items from Document 3 of the inventory list. He requested permission to return old helmets back to the firefighters.

Commissioner Litschauer moved to remove items from Documents 1 and 2 of the inventory list. Commissioner Holderness seconded the motion. The motion passed unanimously.

Commissioner Brunner moved to give staff permission to surplus items from Document 3 of the inventory list. Commissioner Litschauer seconded the motion. The motion passed unanimously.

Commissioner Litschauer moved to give staff permission to return old helmets back to the firefighters. Commissioner Bennett seconded the motion. The motion passed unanimously.

District Registered Agent

Records Management Liaison Officer (RMLO)

Commissioner Brunner moved to accept Jeffrey S. Hoyle as the Registered Agent and Records Management Liaison Officer of Cedar Hammock Fire Control District. Commissioner Litschauer seconded the motion. The motion passed unanimously.

OLD BUSINESS

Budget Draft

Chief Hoyle reviewed the 2013-2014 Proposed Budget Draft #3 for review. He noted a 45% increase in our Workman's Compensation premium, and a 20% increase in health insurance premiums. He added that the employers' contributions to FRS for special risk class are increasing from 14.9% to 19.6% July 1, 2013.

Roof Bid Award

Division Chief DeChelbor presented the roof bids received from Charles A. Roy Roofing and Envirotech. He recommended to the board to accept the bid from Envirotech Roofing as presented.

Commissioner Litschauer moved to accept the roof bid from Envirotech as presented and move forward with contract and bond assignment. Commissioner Bennett seconded the motion. The motion passed unanimously.

FASD Legislative Update

Division Chief Lobeto reviewed the Legislative Updates as presented. He did confirm we are in compliance with SB 50, Testimony at Public Meetings. In regard to SB 2, Ethics & Elections, he suggested Commissioners have a copy of their financial disclosures on file with administration.

COMMISSIONER'S COMMENTS

Commissioner Litschauer announced the quarterly meeting of the Manatee County Fire Commissioners for Monday, July 1, 2013 at 6:30 pm. The commissioners congratulated staff on a smooth and successful transition. Commissioner Flynn requested to be notified of the FFCA award.

CONSENT AGENDA

The following items are determined to be routine in nature and should be considered in a single motion. Items determined to warrant individual discussion should be removed from this list prior to the motion to adopt. Such items should be discussed separately.

Minutes

May 9, 2013

Treasurer's Report

Financials – May 2013

Check Register – May 2013

Chief's Report

The Chief's Report was distributed with the agenda packages for information and review, along with Departmental Reports, copies of correspondence and news articles for information.

Commissioner Litschauer moved to approve the Consent Agenda. Commissioner Brunner seconded the motion. The motion passed unanimously.

NEXT MEETING DATE

July 11, 2013

Chairman Flynn announced he would not be available to attend the July 11, 2013 Board of Commissioners' meeting.

ADJOURNMENT

Commissioner Bennett moved to adjourn the meeting at 6:43 p.m. Commissioner Litschauer seconded the motion. The motion passed unanimously.

Respectfully submitted:



Vice Chairman Dee Bennett