

**Minutes of the Regular Meeting of the Board of Fire Commissioners
Cedar Hammock Fire Control District
June 11, 2015**

The meeting was called to order by Vice Chairman Brunner at 6:00 p.m. The following Commissioners were present:

Vice Chairman Dan Brunner
Commissioners Tom Flynn
Commissioner Mike Holderness
Commissioner Dee Bennett

Chairman Steve Litschauer was absent with good reason.

The invocation was given by Pastor Stan Pavkovich, which was followed by the Pledge of Allegiance.

Vice Chairman Brunner confirmed a quorum present for the meeting. The meeting was properly advertised.

CONSENT AGENDA

Chief Hoyle noted the correction to the April financials, which are contained in these minutes.

**ACTION: Commissioner Flynn moved to approve the consent agenda.
Commissioner Bennett seconded the motion.
The motion passed unanimously.**

SPECIAL BUSINESS

Chief Hoyle announced the retirement of Firefighter Zeke Eckersen. He presented him with a plaque honoring his 27 year of service. He also read a letter to Zeke from Director Julius Halas of the State Fire Marshal's office.

Chief Hoyle announced the promotions of Lieutenant Joe Falcone to Captain and Firefighter Ryan French to Lieutenant.

Division Chief DeChelbor spoke briefly about the process and implementation of the two new fire engines. Captain Steve LaPlante, Lieutenant Matt Jones, and Firefighters Ryan French, Bobby Wadsworth, and James Taylor were honored with certificates of appreciation for participation and commitment to the engine specification committee 2015 Pierce Impel pumpers - Engine 211 and Engine 221. Captain Steve LaPlante and Firefighters Ryan French and James Taylor were presented with Notable Outstanding Work awards for their dedication and oversight in preparing the 2015 Pierce Impel Pumpers for service – Engine 211 and Engine 212.

He thanked the entire A-Shift personnel for their assistance and hard work necessary to complete the tasks required to place the engines in service.

Chief Hoyle invited all to gather after the meeting is adjourned to convene in front of the apparatus floor to lay hands on the new engines. Both engines were blessed by Pastor Pavkovich prior to both being placed in service after the board meeting. Also, a transfer of water from the old engines was made to the new engines. Refreshments were served in the firehouse kitchen.

Chief Hoyle presented the two newly hired firefighters to the Board of Commissioners. He read A Fire Chief's Advice by Retired Deputy Chief Vincent Dunn. Firefighters Erik Lindberg and Wade Hudson were given the Employee Oath of Office by Administration Support Manager McCaughan.

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS

Chief Hoyle announced the passing of HB 1203. Thank you letters will be sent from Chairman Litschauer to our local delegates Senator Bill Galvano and State Representatives Greg Steube and Jim Boyd for their assistance. The bill solidifies our enabling act as a clean and all-encompassing document.

Chief Hoyle reviewed the 2015-2016 Budget – Draft #4 as contained in these minutes.

Chief Hoyle reviewed the Indemnification and Hold Harmless Agreement and the Manatee County School District Donation form for surplus engine 212.

ACTION: Commissioner Flynn moved to identify engine 212, a 1995 Pierce Saber, as obsolete to the fire district, and to donate this apparatus “as is with no warranty” to Manatee Technical College for their Science Program. Commissioner Bennett seconded the motion. The motion passed unanimously.

ACTION: Commissioner Flynn moved to give Chief Hoyle authorization to execute any documentation to complete the transfer of ownership of engine 212 to include the Indemnification and Hold Harmless Agreement. Commissioner Bennett seconded the motion. The motion passed unanimously.

Fire Marshal Center confirmed no progress on the Fee Collection MOU. Manatee County's attorney is still in process of reviewing.

NEW BUSINESS

Chief Hoyle informed the Board of Commissioners of the needed renovations to Station 2. He will invite Chairman Litschauer to walk-through Stations 2 and 3.

ACTION: Commissioner Flynn moved to allow Chief Hoyle to proceed with the architectural design process for renovations to Station 2, not to exceed \$3,000. Commissioner Bennett seconded the motion. The motion passed unanimously.

Division Chief Lobeto reviewed the upcoming TRIM process and timetable as contained in these minutes.

Division Chief Lobeto is currently in the process of reviewing our information technology needs and services. He is looking into a lease option. He will have more information for the commissioners at the next meeting.

CHIEF'S REPORT

Chief Hoyle reviewed the Chief's Report and Departmental Reports as contained in the exhibits.

COMMISSIONER'S COMMENTS

All commissioners expressed their congratulations to the new firefighters and their families.

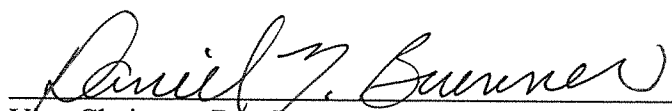
NEXT MEETING DATE

July 9, 2015

ADJOURNMENT

ACTION: Commissioner Bennett moved to adjourn the meeting at 6:45 pm. Commissioner Holderness seconded the motion. The motion passed unanimously.

Respectfully submitted:


Vice Chairman Dan Brunner