

**Minutes of the Regular Meeting of the Board of Fire Commissioners  
Cedar Hammock Fire Control District  
July 9, 2015**

The meeting was called to order by Chairman Litschauer at 6:00 p.m. The following Commissioners were present:

	Chairman Steve Litschauer
	Commissioner Tom Flynn
	Commissioner Mike Holderness
	Commissioner Dee Bennett

Vice Chairman Dan Brunner was absent with good reason.

The invocation was given by Pastor Stan Pavkovich, which was followed by the Pledge of Allegiance.

Chairman Litschauer confirmed a quorum present for the meeting. The meeting was properly advertised.

**CONSENT AGENDA**

Chairman Litschauer asked if there was any discussion of the minutes. There were none.

**ACTION:   Commissioner Flynn moved to approve the consent agenda.  
          Commissioner Bennett seconded the motion.  
          The motion passed unanimously.**

**SPECIAL BUSINESS**

Chief Hoyle announced the promotions of Aron Kaloostian and Garrett Lindgren to Second Class Firefighters. Peers and family members were invited to speak and congratulate them.

**PUBLIC COMMENTS**

There were no public comments.

**OLD BUSINESS**

Chief Hoyle stated that Attorney David Ramba said the department may publish our amended Legislation HB 1203 as a clean document, void of the strike-throughs and underlined additions. The Legislation was approved by the Governor on June 10, 2015, as Chapter 2015-197, Laws of Florida.

Chief Hoyle reviewed the 2015-2016 Budget – Draft #5 as contained in these minutes. He noted increased revenue of \$22,148. Fire Marshal Center has completed improving the tax roll.

Division Chief Lobeto reviewed the IT Comparison documentation for Managed Services as contained in the exhibit.

**ACTION:** Commissioner Flynn moved to limit the purchase of IT equipment and services to a lease agreement only.  
Commissioner Holderness seconded the motion.  
The motion passed unanimously.

**ACTION:** Commissioner Flynn moved to accept Datum’s proposal, which reflected selecting the best company to upgrade and manage current IT services, hardware, software, and firewall security as described in the Request for Quotes. In addition, for staff to incorporate a refund for any hardware trade of thin client PCs. In addition, for staff to develop current IT managed service provider off-boarding plan and new provider on-boarding plan.  
Commissioner Holderness seconded the motion.  
The motion passed unanimously.

#### **NEW BUSINESS**

There was no new business.

#### **CHIEF’S REPORT**

Chief Hoyle reviewed the Chief’s Report and Departmental Reports as contained in the exhibits. He added that he and Fire Marshal Center attended the Planning Commission meeting on the Lake Flores project. The speakers present were very supportive and the Planning Commission approved the project. The next public hearing will be held August 6, 2015 with the Manatee County Board of Commissioners.

#### **COMMISSIONER’S COMMENTS**

Commissioners expressed their congratulations to the newly promoted firefighters and to staff for their hard work.


#### **NEXT MEETING DATE**

August 13, 2015

**ADJOURNMENT**

**ACTION:** Commissioner Bennett moved to adjourn the meeting at 6:26 pm.  
Commissioner Flynn seconded the motion.  
The motion passed unanimously.

Respectfully submitted:



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Chairman J. Stephen Litschauer