

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Cedar Hammock Fire Control District
February 13, 2014**

The meeting was called to order by Chairman Bennett at 6:00 p.m. The following Commissioners were present:

Chairman Dee Bennett
Commissioner Dan Brunner
Commissioner Tom Flynn
Commissioner Mike Holderness

Vice Chairman Steve Litschauer was absent with good reason.

The invocation was given by Pastor Stan Pavkovich, which was followed by the Pledge of Allegiance.

Chairman Bennett confirmed a quorum present for the meeting. The meeting was properly advertised.

CONSENT AGENDA

The following items are determined to be routine in nature and should be considered in a single motion. Items determined to warrant individual discussion should be removed from this list prior to the motion to adopt. Such items should be discussed separately.

Minutes

January 9, 2014

Treasurer's Report

Financials – January 2014

Check Register – January 2014

**ACTION: Commissioner Brunner moved to approve the Consent Agenda.
Commissioner Flynn seconded the motion.
The motion passed unanimously.**

SPECIAL BUSINESS (Chief Hoyle)

Award Presentations

Chief Hoyle presented a recognition award to Sharon Parker for her years of service to the District from 1992 through 2013.

Chief Hoyle recognized Firefighter Nate Axness with congratulations on his recent promotion to Third Class Firefighter.

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS

2012-2013 Audit

Auditor Randy Dillingham of Christopher, Smith and Leonard reviewed the 2012-2013 Financials for Cedar Hammock Fire Control District as contained in the exhibit. He stressed an unqualified opinion, no weaknesses in internal controls and a clean audit.

**ACTION: Commissioner Flynn moved to accept the 2012-2013 final audit of the Cedar Hammock Fire Control District as presented.
Commissioner Holderness seconded the motion.
The motion passed unanimously.**

LTRT Interlocal Agreement

Chief Hoyle requested three copies of the Interlocal Agreement to be signed by Commissioners. The agreement was approved in a prior meeting.

NEW BUSINESS

Vehicle Replacement Plan

Division Chief DeChelbor reviewed the Vehicle Replacement Plan as contained in the exhibit. The plan does identify the immediate need to replace two fire engines and three staff vehicles. A committee will be formed to research pricing, trade-in values, multiple purchases, length of delivery, etc. He informed that this plan will be updated annually.

Donation/Disposal Station Recliners

**ACTION: Commissioner Flynn moved to donate nine station recliners to charity.
Commissioner Brunner seconded the motion.
The motion passed unanimously.**

FASD Legislation Update

Division Chief Lobeto reviewed the FASD Legislation Update as contained in the exhibit. Commissioner Steve Litschauer, Division Chief Alex Lobeto and Administration Support Manager Denise McCaughan attended the recent FASD general meeting January 31, 2014.

CHIEF'S REPORT

The Chief's Report was distributed with the agenda packages for information and review, along with Departmental Reports, copies of correspondence and news articles and information.

Chief Hoyle reviewed the reports and highlighted the Fire Prevention Safety House event March 1, at the Home Depot.

COMMISSIONER'S COMMENTS

There were no comments from the Commissioners.

Pastor Stan Pavkovich introduced the family who had received funds donated by Cedar Hammock Fire Rescue personnel for the Adopt-A-Family. The family expressed gratitude for the generosity.

NEXT MEETING DATE

The next meeting of the Board of Fire Commissioners will be held March 13, 2014.

ADJOURNMENT

**ACTION: Commissioner Flynn moved to adjourn the meeting at 6:46 p.m.
The motion was seconded by Commissioner Holderness.
The motion passed unanimously.**

Respectfully submitted:



Chairman Dee Bennett