

**Minutes of the Regular Meeting of the
Board of Fire Commissioners
Cedar Hammock Fire Control District
April 10, 2014**

The meeting was called to order by Chairman Bennett at 6:00 p.m. The following Commissioners were present:

Chairman Dee Bennett
Vice Chairman Steve Litschauer
Commissioner Dan Brunner
Commissioner Tom Flynn
Commissioner Mike Holderness

The invocation was given by Pastor Stan Pavkovich, which was followed by the Pledge of Allegiance.

Chairman Bennett confirmed a quorum present for the meeting. The meeting was properly advertised.

CONSENT AGENDA

The following items are determined to be routine in nature and should be considered in a single motion. Items determined to warrant individual discussion should be removed from this list prior to the motion to adopt. Such items should be discussed separately.

Minutes

March 13, 2014

Treasurer's Report

Financials – March 2014

Check Register – March 2014

**ACTION: Vice Chairman Litschauer moved to approve the Consent Agenda.
Commissioner Flynn seconded the motion.
The motion passed unanimously.**

SPECIAL BUSINESS (Chief Hoyle)

There was no special business.

PUBLIC COMMENTS

There were no public comments.

OLD BUSINESS

LTRT 644 Bank Account – Resolution 2014-03

**ACTION: Commissioner Brunner moved to approve Resolution 2014-03 Account Resolutions.
Vice Chairman Litschauer seconded the motion.
The motion passed unanimously.**

Lawn Maintenance Contract

Division Chief DeChelbor reviewed bids received for the Lawn Maintenance Contract.

**ACTION: Commissioner Flynn moved to accept the bid and award the Lawn Maintenance Contract to Scott D's Lawncare.
Vice Chairman Litschauer seconded the motion.
The motion passed unanimously.**

Engine and Vehicle Purchase Contracts

Division Chief DeChelbor reviewed the Vehicle Purchase Contracts with the Board of Commissioners.

**ACTION: Vice Chairman Litschauer moved to designate Secretary/Treasurer Brunner as the representative of the Board of Fire Commissioners to sign Vehicle Purchase Contracts.
Commissioner Flynn seconded the motion.
The motion passed unanimously.**

NEW BUSINESS

Maintenance Shop Contract

Division Chief DeChelbor informed the Board of Commissioners of the contract deliberations with Ten-8 for vehicle maintenance and a shared facilities agreement.

2014-2015 Budget – Draft #1

Chief Hoyle reviewed the 2014-2015 Draft #1 Budget. He offered three trend scenarios for future budgetary goals. This included Income and Expenditures with or without tax increases over a five-year period. Commissioner Flynn suggested the Commissioners participate in a budget workshop during the May Board of Commissioners meeting. The Draft #1 Budget for 2014-2015 was tabled for discussion for the June 2014 Board of Commissioners meeting.

Temporary Transitional Duty Policy

Division Chief Lobeto reviewed the Temporary Transitional Duty Policy.

**ACTION: Vice Chairman Litschauer moved to approve the Temporary Transitional Duty Policy as presented.
Commissioner Flynn seconded the motion.
The motion passed unanimously.**

Purchasing Policy

Division Chief Lobeto reviewed the Purchasing Policy.

**ACTION: Commissioner Flynn moved to approve the Purchasing Policy as presented.
Vice Chairman Litschauer seconded the motion.
The motion passed unanimously.**

Legislative Review

Division Chief Lobeto reviewed current legislation information published by Lewis, Longman and Walker and presented to the Board of Commissioners.

Great Plains Partner

Division Chief Lobeto reviewed the motivation and purpose for changing the Microsoft Great Plains partner from S2Technology to DynamicsExpert.

CHIEF'S REPORT

The Chief's Report was distributed with the agenda packages for information and review, along with Departmental Reports, copies of correspondence and news articles and information.

COMMISSIONER'S COMMENTS

There were no comments.

NEXT MEETING DATE

The next meeting of the Board of Fire Commissioners will be held May 8, 2014. This will be a public hearing and a regular meeting.

ADJOURNMENT

**ACTION: Vice Chairman Litschauer moved to adjourn the meeting at 6:41 p.m.
Commissioner Flynn seconded the motion.
The motion passed unanimously.**

Respectfully submitted:

Chairman Dee Bennett