

**Minutes of the Regular Meeting of the Board of Fire Commissioners  
Cedar Hammock Fire Control District  
April 9, 2015**

The meeting was called to order by Chairman Litschauer at 6:00 p.m. The following Commissioners were present:

Chairman Steve Litschauer  
Commissioners Tom Flynn  
Commissioner Mike Holderness  
Commissioner Dee Bennett

Vice Chairman Dan Brunner was absent with good reason.

The invocation was given by Pastor Stan Pavkovich, which was followed by the Pledge of Allegiance.

Chairman Litschauer confirmed a quorum present for the meeting. The meeting was properly advertised.

**CONSENT AGENDA**

**ACTION: Commissioner Flynn moved to approve the Minutes of the March 12, 2015 meeting.  
Commissioner Bennett seconded the motion.  
The motion passed unanimously.**

**SPECIAL BUSINESS (Chief Hoyle)**

Fire Marshal Center presented a Certificate of Appreciation to Pastor Stan Pavkovich of the Church of the Cross. The certificate read, "For your donation to our Open House March 7, 2015. Thank you for your support of Cedar Hammock Fire Rescue." Other certificates were prepared in appreciation of donations and participation for GFS, Little Caesars Pizza, Publix, Terry Supply, Winn Dixie, Bayflite, Blake Hospital, Division of Forestry, Florida Highway Patrol, Manatee County Emergency Management, Manatee County EMS, Manatee County Substance Abuse Prevention Coalition, Manatee County Sheriff's Office, Manatee Safe Routes to School, Sarasota International Airport Fire Rescue, Southern Manatee Fire and Rescue, Wayne Automatic, and West Manatee Fire Rescue.

Fire Marshal Center presented a plaque to employees of Winn Dixie, which read: Cedar Hammock Fire Rescue Appreciation Award presented to Winn Dixie – For your donation to our Open House March 7, 2015. Thank you for your support of Cedar Hammock Fire Rescue. The plaque also listed the names of the volunteers: Burch DeMonte, Matt Sturgeon, Dennis Walker, Lou Digman, Laura Sturdivant, Michelle Carico and Nicole Azery.

Fire Marshal Center advised the Commissioners he was accepted as a grant reviewer for FEMA. Chief Hoyle informed the Commissioners that Fire Marshal Center is also an alternate on the Assembly Occupancy Committee for NFPA.

Chief Hoyle announced the promotion of Firefighter Randall Fowler to Second Class Firefighter.

The Commissioners welcomed Manatee County District 3 Commissioner John R. Chappie to the meeting. Commissioner Chappie stated he was on the WCIND Board of Directors and there may be some funding opportunities in the future.

### **PUBLIC COMMENTS**

There were no public comments.

### **OLD BUSINESS**

Chief Hoyle said the Legislation for HB 1203 is expected to pass no later than June 2015. The only concession made on the bill was striking the local purchasing preference.

Chairman Litschauer reviewed the mid-session legislative updates provided by Lewis Longman & Walker. He referred to SB7064/HB 1161 relating to Special District Elections and also the proposed retirement legislation.

Chief Hoyle presented Resolution 2015-02 – A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF CEDAR HAMMOCK FIRE CONTROL DISTRICT OF MANATEE COUNTY, FLORIDA APPROVING AND RATIFYING THE SALE AND PURCHASE CONTRACT FOR THE ACQUISITION OF CERTAIN REAL PROPERTY LOCATED AT 2615 52<sup>ND</sup> AVENUE TERRACE WEST, BRADENTON, FLORIDA; AUTHORIZING THE FIRE CHIEF TO TAKE ALL ACTIONS NECESSARY AND CONSISTENT WITH SAID CONTRACT TO COMPLETE THE PROPERTY PURCHASE ON THE DISTRICT'S BEHALF; PROVIDING FOR AN EFFECTIVE DATE.

Discussion ensued with a motion from Commissioner Flynn.

**ACTION:**     **Commissioner Flynn moved to adopt and approve Resolution 2015-02 for the Sale and Purchase Contract of 2615 52<sup>nd</sup> Avenue Terrace West, Bradenton, Florida.**  
                  **Commissioner Holderness seconded the motion.**  
                  **The motion passed unanimously.**

Division Chief Lobeto informed the Commissioners that staff had received no bids for the two surplus vehicles. He requested the vehicles be auctioned.

**ACTION: Commissioner Flynn moved to approve the two surplus vehicles for auction and to obtain the best possible price.  
Commissioner Bennett seconded the motion.  
The motion passed unanimously.**

Division Chief Lobeto gave an update on the hiring process for entry level Firefighter EMT through the National Testing Network. The announcement for hiring was removed from our website at 5:00 pm on March 30. NTN has culled the applicants and have given us the names of the top 50. These individuals were sent applications to be submitted no later than April 15, 2015. Interviews are scheduled for April 29, 2015.

### **NEW BUSINESS**

Chief Hoyle presented Draft 1 of the 2015/2016 Budget. A summary draft budget is included in these minutes. He reported the Florida Personal Income Growth (FPIG) for this year is 4.02%. He requested consideration from the Board to accept this increase to the proposed non-ad valorem assessments in May.

Fire Marshal Center reviewed the Draft MOU for the Interlocal Agreement between Cedar Hammock Fire Control District and Manatee County for fee collections. The District's attorney has reviewed and approved the document as well as the Manatee County Fire Chief's Association. Manatee County's attorney will review. This agreement would streamline the planning and review process.

### **CHIEF'S REPORT**

Chief Hoyle reviewed the Chief's Report and Departmental Reports as contained in the exhibits. He mentioned our incident response rate continues to increase. We are at 14% over last year at this time.

Chief Hoyle presented two invitations. Blake Hospital will be having a "Donate Life Day" on April 17 at 7:00 am. This is for tissue donation. West Manatee Fire Rescue will be having a "Change of Command Ceremony" April 30, 2015 at 11:00 am at their Station 1 – 6417 3<sup>rd</sup> Avenue West. Tom Sousa will be promoted to Chief and Chief Andy Price will be retiring.

### **COMMISSIONER'S COMMENTS**

Commissioner Litschauer is very proud of our District. He said the Manatee County Fire Commissioners Association has committed \$500 toward the printing of "Your Life Matters" cards.

Commissioner Litschauer challenged the Commissioners and staff to support the Cedar Hammock Relay for Life Team.

Chairman Litschauer brought to the attention of the Commissioners that a former employee may request the Board modify a court order. Commissioner Flynn suggested this would be best addressed to the court system.

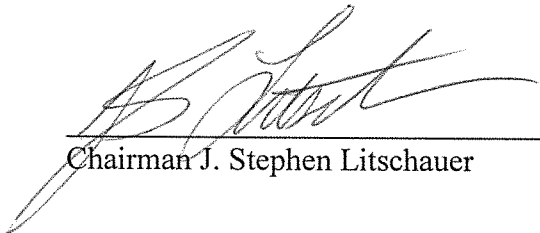
**NEXT MEETING DATE**

May 14, 2015 – Public Hearing

**ADJOURNMENT**

**ACTION:**     **Commissioner Flynn moved to adjourn the meeting at 6:41 pm.**  
                  **Commissioner Bennett seconded the motion.**  
                  **The motion passed unanimously.**

Respectfully submitted:



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Chairman J. Stephen Litschauer