

**CEDAR HAMMOCK FIRE CONTROL DISTRICT
MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF FIRE COMMISSIONERS
on March 8, 2012**

Meeting was called to order by Chairman Flynn at 6:00 p.m. The following Commissioners were present-
Dan Brunner, Secretary
Mike Holderness, Commissioner

Commissioner Litschauer and Commissioner Bennett were excused from attending the meeting.

Chief Stulce was absent from the meeting due to a family emergency.

The invocation was given by Pastor Stan, followed by the pledge of allegiance to the flag.

SPECIAL BUSINESS

Training Officer Hollins presented a power point presentation showing the training that is taking place at the warehouse that is owned by Rice's Appliances. Training Officer Hollins presented a plaque to Mr. John Rice, with Rice's Appliances, in appreciation for allowing Cedar Hammock, along with other fire departments, to use their warehouse for training scenarios. Though unable to attend, another plaque will be presented to Manatee Fruit Company and Ken Hawkins for their help setting up vehicle accident training scenarios at our Training Facility.

PUBLIC COMMENTS (limited to 2 minutes)

There were no public comments.

OLD BUSINESS

1. Surplus Equipment (Division Chief Center)

Division Chief Center reported no inquiries or bids were received for the surplus equipment that was properly advertised in the Bradenton Herald on February 17, 2012. Division Chief Center asked for permission from the Board to pursue the same dollar amount as the minimum bid, and if there continued to be no interest then to donate the equipment. **A motion was made by Commissioner Brunner to give staff the authority to pursue the minimum bid amount and if there is no interest then the equipment can be donated, which was seconded by Commissioner Holderness and unanimously carried.**

2. Manatee County Fire Commissioners' Assoc. – Meeting Dates (Division Chief Center)

Division Chief Center reported there is a schedule in the board package listing the meeting dates and locations for the Manatee County Fire Commissioners' Association. Chairman Flynn stated these meetings are open and everyone is invited to attend.

NEW BUSINESS

3. Audit (Division Chief Center)

Division Chief Center introduced Mr. Randy Dillingham, with C.S. & L., who managed our audit this year. Mr. Dillingham reviewed the audit report with the board members. Mr. Dillingham reported the district is in good financial condition, with no management comments. He stated this is a clean unqualified opinion, which is the highest opinion they can give. Division Chief Center recognized and complimented Bookkeeper Denise McCaughan for the work done on the audit.

➤ **PAO Tax Roll Review (Division Chief Center)**

Division Chief Center stated that he and Fire Marshall Hoyle will be attending a meeting at the Property Appraisers Office, along with other representatives in the county, to discuss tax roll review, tax exemptions, use codes, etc.

COMMISSIONER'S COMMENTS

None

CONSENT AGENDA

The following items are determined to be routine in nature and should be considered in a single motion. Items determined to warrant individual discussion should be removed from this list prior to the motion to adopt. Such items should be discussed separately.

Minutes

February 9, 2012

Treasurer's Report

Financials – February, 2012

Check Register – February, 2012

Chief's Report

The Chief's Report was distributed with the agenda packages for information and review, along with departmental reports, copies of correspondence and news articles for information.

A motion was made by Commissioner Brunner to approve the Consent Agenda, which was seconded by Commissioner Holderness and unanimously carried.

END CONSENT AGENDA

Division Chief Center gave a brief overview of the Districts' Health Insurance Subsidy Plan (HIS). The plan requires we have an actuarial valuation every two years, which was done in January, and is in the Audit report. The cover letter from the actuary is a very positive valuation and has made the current benefit more sustainable. The department is in full compliance and the plan is very sound. Division Chief Center reviewed several amendments that are being proposed for this year. Discussion followed. **A motion was made by Commissioner Brunner to table the plan amendment until there is a full board, which was seconded by Commissioner Holderness and unanimously carried.**

NEXT MEETING DATE: April 12, 2012 at 6:00 p.m.

ADJOURNMENT

The meeting was adjourned at 6:55 p.m. with a motion from Commissioner Brunner, which was seconded by Commissioner Holderness and unanimously carried.

Respectfully submitted,



Tom Flynn, Chairman